



**Catawba Springs Elementary PTO
March 3, 2022; CSES Playground**

Attendees:

Holly Andler, Mrs. Ashford, Adrienne Bumgarner, Whitney Caraccilo, Randy Cole, Kathy Davis, Whitney Hafele, Jennifer Harbold, Andrea Harris, Jessica Henkle, Heather Jordan, Brittney Probst, Katie Roznovsky

Minutes compiled by Andrea Harris.

Action Items	
Holly Andler	<ul style="list-style-type: none"> ● Share playground shade quote when available ● Connect Jennifer H. and Whitney H. with Emily H.
Mrs. Ashford	<ul style="list-style-type: none"> ● Share block schedule for teacher luncheon ● Follow up with teachers on needs/wishlists
Adrienne Bumgarner	<ul style="list-style-type: none"> ● Provide list of teachers that have not utilized their supply funds.
Andrea Harris	<ul style="list-style-type: none"> ● Create online ballot for 22-24 PTO Officer vote
Randy Cole	<ul style="list-style-type: none"> ● Sign-up Geniuses: Bracelets for Books; Review Duty-Free Lunch sign-ups
Kathy Davis	<ul style="list-style-type: none"> ● Meet with Mrs. Ashford to determine 5th grade celebration date/activity
Agreements	
<ul style="list-style-type: none"> ● Move forward with purchasing Teacher T-shirts (\$600) ● Room Reps will send information on teacher appreciation week (May 2-6); will find volunteers cover classrooms during the teacher appreciation luncheon (May 6). ● PTO will provide dessert (or a treat) on May 3 (teacher workday) 	

Meeting called to order by President Holly Andler @ 6:05pm.

- **Agenda Item: Welcome**
 - Holly welcomed the group.
- **Agenda Item: PTO Budget Updates / Discussion**
 - Approximately \$39,000 in account; several items pending: Book Fair (\$8000) and Spirit Wear (\$2000). Additional items: Coffee Truck and Fun Run Portal.
 - Playground Shades: Holly met with vendor, and he will provide quote for a large shade (four posts). Group noted fundraising would need to be done to cover the expense.
 - Teacher T-shirts: Cost is \$10/shirt (approximately \$600 total). Order will be placed.
- **Agenda Item: Committee Updates**
 - *Hospitality:* Teachers loved the mobile coffee truck - huge success. Upcoming events: April: snack cart; May: teacher appreciation luncheon (May 6). Holly noted that those interested in helping plan teacher appreciation should contact her. A committee will be formed to brainstorm ideas and make plans.



- *Room Representatives*: Room reps will provide information on Teacher Appreciation week (May 2-6) and find volunteers to cover classrooms during teacher appreciation lunch.
- *Duty-Free Lunch*: Sign-ups will be shared again on social media and website. Group noted it's been hard to find volunteers to cover later lunch times (grades 3-5).
- *PTO Officers 2022-2023*: Holly shared the list of individuals that have volunteered to hold a PTO officer position for 2022-2024. Opportunities to vote in-person (TBD if this is at the last PTO meeting or school event of 21-22). PTO members can also vote virtually. Andrea to create an electronic ballot. Currently on the ballot:
 - Co-Presidents: Katie Roznovsky and Andrea Core
 - Co-Vice-Presidents: Heather Jordan and Amy Peterson
 - Secretary: Tracy Alford
 - Treasurers (two positions): Kari Ellsworth and Amandy Murphy
- **Agenda Item: Other**
 - Daddy/Daughter & Mom/Son Events are being discussed/brainstormed. Mrs. Ashford is meeting with the teachers and will provide updates soon. The PTO volunteered to help with anything needed.
 - Volunteers are needed for the following:
 - *Hospitality*: Emily Heaberlin will need some assistance with upcoming events. Holly will connect Emily with Jennifer Harbold and Whitney Hafele.
 - *Bracelets for Books*: event dates are TBD, but volunteers will be needed in the morning (approximately 8:00-8:30am) to sell bracelets. Holly will work with Mrs. Webb on dates. Randy will create a sign-up genius for volunteers.
 - *Grounds*: Mulch was spread (Thanks, Holly). More arriving and volunteers will be needed. More information to come.
 - *Duty-Free Lunch*: Randy will review. Communication team will share on social media and website.
 - *School Store*: A sign-up genius was sent to individuals that expressed interest in volunteering in this area. May need to share this to a broader audience (member emails; website, social media). Dates: March 11 (k-2) March 25 (3-5); TBD: April 8 & 9.
 - TBD: In the planning phase: 5th grade celebration & Fun Day
- **Principal Updates**
 - Mrs. Ashford thanked the PTO for all of the support and volunteering.
 - All Pro Dads is coming back!
- **Agenda Item: Questions/Comments/Other:**
 - March 31 - Gallery Walk at CSES, 4-6:00pm
 - April 7: PTO Meeting
 - 5th grade celebration and Fun Day - TBD

Meeting adjourned at 6:40pm