



Catawba Springs Elementary PTO

October 7, 2021

CSES Library

Attendees:

Kay Adair, Holly Andler, Stephanie Appling, Mrs. Ashford, Adrienne Bumgarner, Randy Cole, Kari Ellsworth, Amy Gregory, Jennifer Hammill, Andrea Harris, Emily Heaberlin, Joanna Jelleyman, Heather Jordan, Samantha Mehrlich, Amanda Murphy, Michalle Parks, Amy Peterson, Cindy Petterson, Katie Roznovsky

Minutes compiled by Andrea Harris.

Action Items	
TBD	<ul style="list-style-type: none"> Financial Audit: 2-3 volunteers to review by the end of October. Contacts: Amy Peterson, Adrienne Bumgarner
Kelley Sink/Holly Andler	<ul style="list-style-type: none"> Determine if ELHS inflatable helmet can be used for the fun run event
Mrs. Mehrlich	<ul style="list-style-type: none"> Reach out for teacher volunteers to create/man an activity at the Fall Festival
Michalle Parks/Cindy Petterson	<ul style="list-style-type: none"> Work with Mrs. Ashford to determine school store dates and location
Communication Committee	<ul style="list-style-type: none"> Create social media/website posts for the Family Fun Night Post Fun Run date/information Basket Donation Requests Calendar - upcoming activities
All	<ul style="list-style-type: none"> Donate any Christmas/Holiday decorations for the Santa Shop (11/27/12/3). Decorations can be returned.
Agreements	
<ul style="list-style-type: none"> Website/social media posts and other communication requests should be sent to: csesptocommunications@gmail.com 	

Meeting called to order by President Holly Andler @ 6:05pm.

- **Agenda Item: Welcome**
 - Holly welcomed the group and shared how exciting it is to see new faces.
- **Agenda Item: PTO Budget Updates**
 - Treasures are reconciling the books with the recent book fair and spirit wear activities/funds.
 - Book Fair brought in around \$13,000; school earned approximately \$3,000 in sales.



- Spirit Wear profit expected to be: \$2,400. PTO did purchase some extra items for giveaways/prizes.
- Volunteers are needed to review the PTO's account activity. Amy and Adrienne are looking for two volunteers to review before the end of October.

- **Agenda Item: Committee Updates**

- *Spirit Wear*: Spirit wear fundraiser brought in approximately \$2,400 in profit. Items should be received by mid-October.
- *Room Reps*: Katie Roznovsky confirmed all rooms have a parent rep. A meeting of the room reps was held after the PTO meeting (10/7). Materials also went out to the group to help with consistent messaging and volunteer expectations.
- *Colt Stampede*: Fun Run will be held 10/29/21 at ELHS track from 9-Noon.
 - Fundraising Goal is \$30,000
 - It will be shared via FaceBook Live.
 - There will be music and ice pops during the event.
 - Class pictures will also be taken and sold as part of the fundraiser.
 - The same online fundraising platform will be used: GetMovinFundraising.com. Donations will be collected through Nov 5.
 - Families that raise \$150; kids will be invited to participate in a celebration activity that is TBD.
 - Class t-shirts will be provided and are sponsored by Austin Orthodontics.
 - Group discussed asking ELHS if the inflatable helmet could be used for kids to run through.
- *Family Fun Night*: Event will be held 10/28/21, 5:00-7:00pm
 - Amy Peterson is chairing the committee.
 - The event will be called "CSES Fall Festival Trunk or Treat"
 - Food trucks will be onsite to sell hot dogs/chips, ice cream, etc.
 - LKN Music School reached out to provide music. Mrs. Ashford confirmed business cards could be placed out for pickup, but the group cannot walk around and hand them out. Amy to reach back out and discuss.
 - Activities TBD: bounce houses, picture station, basket raffle
 - Mrs. Mehrlich will reach out to teachers to determine if each grade level can organize/man an activity.
 - Basket donations will also be requested for the raffle. Each grade will have a theme.
 - Communications Committee will help with marketing across platforms and tag CSES in posts.
- *School Store*: Michalle Parks and Cindy Petterson will continue to chair and manage the school store. They will also reach out to others that expressed interest in volunteering.
 - The group will work with Mrs. Ashford to determine the date and location of the school store.
 - Kids will have 25+ items to shop from and will use colt cash that they have earned.



- Mrs. Ashford and Mrs. Mehrlich shared that teachers preferred the carts versus holding on the stage. Group will work to find a solution that meets the teachers' requests and also cuts down on the time commitment required to go class by class.
- *Communications*: Andrea Harris shared that the communications committee has held one meeting and is working to create consistent messaging across social media platforms and the website. Committee will next meet on 10/20/21. Please send all communication requests to csesptocommunications@gmail.com.
- *SIT Updates*: No updates were shared during the meeting.
- *Duty-Free Lunch*: More information to come, but the hope is that duty-free lunch can begin in November. Parents will be able to volunteer to cover a classroom, allowing the teacher to have a break during the lunch period.
- *Santa Shop*: Shopping will take place 11/29/21-12/3/21. Whitney Caracciolo will chair this committee. Penguin Patch Holiday Shop will be used for the shop items and items can be shipped overnight to replenish throughout the week. Volunteers will be needed each day. Shop will be set up in one of the mobile units. This is a winter activity and not designed to be a fundraiser.
- **Agenda Item: Principal/Teacher Updates**
 - Mrs. Ashford thanked the group for purchasing the rugs to go under the water fountains and for the fall treats organized by Emily Heaberlin and the Hospitality Committee.
 - Wish lists are still in the works as Kellogs/Food Lion generously offered to purchase/donate to the school.
 - Redistricting conversations are ongoing. The biggest topic currently for CSES is traffic flow/patterns.
 - Open positions: Custodian/Bus Drive for afternoon/evening shift.
- **Agenda Item: Other**
 - Next PTO meeting will be held on November 18.

Meeting adjourned at 6:50pm